



DOCUMENTS- TEMPORARY RESIDENT VISA

Required Documents For All Visa Categories

Please note that the following essentials must be met by all applicants submitting their applications for visa.

Passport with at least six months validity

Please note that the Canadian High Commission does not accept additional pages inserted into passports. If you do not have a blank page to which a visa can be affixed, a new passport must be obtained before submitting your application. The passport, specifically the bio-page laminate, should be in good condition.

The passport should be valid for the duration of study in Canada, as the validity of a study permit cannot exceed the validity of the passport

Relevant Fee

Fully completed application form appropriate to the type of visa requested with two recent original passport-size photographs [NB: digital photographs not acceptable]

Use of Representative

As a federal government department, the Immigration and Visa section is bound by the Privacy Act not to discuss the details of any case with anyone except the applicant and certain authorized persons. Before the High Commission or Consulate General authorities can release information, the applicant must provide us with specific written permission to do so. Only a Canadian citizen or permanent resident or temporary resident in Canada can obtain this information.

Other Information

- Children under 18 travelling without one or both parents or without a legal guardian must provide a notarized authorization for travel signed by both parents or by the parent or legal guardian not travelling, as well as proof of their identity/signature for verification. This authorization should also be available for presentation at the Canadian Port of Entry
- Please provide only photocopies of all documents, as we do not guarantee the return of any original documents. However, note that we reserve the right to request the original of any document provided
- English or French translations must accompany any documents not originally in English or French
- Please ensure you complete the portion of the application form for spouse or common-law partner and children - regardless of whether they are accompanying or not
- Children 18 years of age and older must submit their own application form
- Passports must be valid for at least 6 months. **Note: A temporary resident visa may not be issued beyond the validity of your current passport.**

Note: English or French translations must accompany any documents not originally in English or French

**TEMPORARY RESIDENT VISA CHECKLIST****For all Temporary Resident Visa applicants (Visitors, Business Visitors, Transit, Seamen and Religious Workers)**

- Temporary Resident Visa Application form with two recent, original passport sized photos (2 inches x 1.5 to 2 inches in size)
- Personal Information Form
- Use of a Representative form (IMM 5476)
- Current Passport
- Personal documentation of applicant:
 - Proof of employment (letter from employer confirming salary and length of employment. Salary statements for the past 3 months. Most recent provident fund statement. Employment contract), business licenses/registration (for applicant and/or spouse),
 - Letter from employer/school which indicates that applicant(s) have been granted leave
- Proof of personal funds
 - Income Tax Returns for the past two years
 - Bank Statements / bank books for last 03 monthsNB: Cash, traveller's cheques or credit cards or bank certificates are not accepted as proof of funds. A summary for financial documents should be submitted. This is to include a summary of NSC/ KVPs and Post Office savings.

Note: above mentioned documents are common for all visa Categories

For Tourist Visitors**If you are visiting as a tourist**

- Detailed itinerary including proof of ticket booking
- Proof of hotel reservation

If you are visiting a relative/friend - recommended documents:

- Letter of invitation and/or statutory declaration (affidavit) of support
- Proof of immigration status of inviter (if inviter is private individual) - this may include a photocopy of a Canadian permanent resident card, passport, or Citizenship card.
- Financial documentation of inviter: * such as:
 - Notice of Assessment (Income tax documents - T4)
 - Proof of employment
 - Proof of inviter's existing funds (bank statements, bank books)

*Some inviters or hosts may prefer not to provide this important information directly to the applicant for submission. In this case, please enclose a note to this effect. Note that this may lead to slower processing in some cases.

For Business Visitors

- Proof of ongoing business activities between Canadian company and applicant
- Letter of invitation from the Canadian business
- Contracts between applicant/applicant's business, and Canadian business
- Shipment orders/invoices / bills of lading for goods sold

For individuals seeking a Transit Visa

- Passport containing valid visa for final destination after transit
- Photocopy of confirmed airline ticket

For Seamen

- Copy of seamen's book
- Cover letter from employing company showing local contact information [phone number, address]
- Copy of employment contract of applicant

For Religious Worker

- Letters of Support from any Canadian government official, if applicable
- Copy of Invitation sent by inviting organization [gurdwara, temple, mosque or association]
- Educational/ training certificates relevant to the occupation
- Letters of recommendation/current employment documentation
- All the previous passports

For Military and Police Personnel (including retired personnel)

- Detailed curriculum vitae

Note: English or French translations must accompany any documents not originally in English or French