

# STUDENT PERMIT CHECKLIST

The documents listed below are numbered and divided into Set I, Set II and Set III. While assembling your application please mark the documents for easy reference (i.e. with tabs or markers). **Please take special note of STRONGLY RECOMMENDED items in Set II and Set III. These documents are not mandatory, but are recommended to ensure timely processing of your application and increased likelihood of approval.**

## SET I

- ◆ Current passport with at least 6 month validity
- ◆ Application form (two recent, original passport-sized photos to be attached to form)
- ◆ Personal Information Form
- ◆ Student Questionnaire
- ◆ Letter of acceptance from Canadian educational institution showing planned start and end date of program and any conditions for acceptance into program
- ◆ Use of a Representative form (IMM 5476)
- ◆ For Quebec-bound students - Copy of Certificat d'acceptation du Québec (CAQ)

Additional Requirements for minor children:

i) Children under 16 travelling without one or both parents or without a legal guardian must provide a notarized authorization for travel signed by both parents or by the parent or legal guardian not travelling. This authorization should be available for presentation at the Canadian Port of Entry.

## AND

ii) Minor children\* going to Canada to study must also provide proof of a custodian in Canada. As proof, they must submit notarized declarations – one signed by the parents or legal guardians in the country of origin, as well as one signed by the custodian in Canada – stating that arrangements have been made for the custodian to act in place of a parent. A standard custodianship agreement can be found at <http://www.cic.gc.ca/english/pdf/pub/custodian-parent.pdf>

(\*Children under **18 years of age** in Alberta, Manitoba, Ontario, Prince Edward Island, Quebec and Saskatchewan will require a custodianship form. Children under **19 years of age** in British Columbia, New Brunswick, Newfoundland and Labrador, Nova Scotia, Northwest Territories, Nunavut and the Yukon will require a custodianship form.)

- ◆ Personal documentation of applicant (marriage certificate if spouse accompanying, birth certificates of children accompanying)

**Items in bold print below are STRONGLY RECOMMENDED**

**SET II**

- ◆ **IELTS test results from within last 24 months with overall band not less than 5.5**
- ◆ **Photocopy of the most recent diploma or leaving certificate, and 2008/2009 mark sheets**
- ◆ Other educational certificates/diplomas/degrees (including mark sheets)

**SET III**

- ◆ Copy of payment receipts issued by Canadian educational institution. **Pre-payment of first term fees is strongly recommended.**
- ◆ **Copy of Educational Loan from an Indian chartered bank equivalent to at least 80% of tuition + living + travel expenses for one academic year (normally first year's tuition unless already paid, plus \$8000). See annex on reverse for list of chartered banks.**
- ◆ Form 16 for salaried employees or income tax return document
- ◆ Bank record showing transaction history for current month as well as a bank record from 6 months ago and from 1 year ago for the same bank account

**DO NOT PROVIDE ANY ADDITIONAL DOCUMENTS  
UNLESS REQUESTED TO DO SO BY A VISA OFFICER.**

Examples of documents NOT to be submitted with student permit application: fixed deposits, property documents, documents from a chartered accountant, jewellery assessments, life insurance policies

### **STUDENT PERMIT CHECKLIST**

ABN Amro Bank Ltd  
Andhra Bank  
Allahabad Bank  
AXIS Bank Ltd  
Bank of Baroda  
Bank of India  
Bank of Maharashtra  
Bank of Punjab Ltd  
BNP Paribas  
Canara Bank  
Central Bank of India  
Centurion Bank of Punjab Ltd  
Citibank  
Corporation Bank  
Dena Bank Federal Bank Ltd  
HDFC Bank Ltd  
Hong Kong and Shanghai Banking Corporation (HSBC)  
IDBI Bank Ltd  
Indian Overseas Bank Indian Bank  
ING Vysya Bank Ltd

Indusind Bank Ltd  
ICICI Banking  
Jammu & Kashmir Bank Ltd  
Karnataka Bank Ltd  
Kotak Mahindra Bank  
NOVA Scotia Bank  
Oriental Bank of Commerce  
Punjab National Bank  
Punjab and Sind Bank  
South Indian Bank Ltd  
Standard Chartered Bank  
State Bank of India  
State Bank of Bikaner and Jaipur State Bank of Hyderabad  
State Bank of Indore  
State Bank of Mysore  
State Bank of Patiala  
State Bank of Saurashtra  
State Bank of Travancore  
Syndicate Bank  
UCO Bank  
Union Bank of India  
United Bank of India  
Vijaya Bank